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TITLE: CORPORATE STANDARD PROCEDURE
NATIONAL SEMICONDUCTOR'S BUSINESS CONTINUITY PLANS GUIDE FOR
CUSTOMERS

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TITLE: NATIONAL SEMICONDUCTOR'S BUSINESS CONTINUITY PLANNING GUIDE FOR CUSTOMERS

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2.0	<u>PURPOSE AND SCOPE:</u>	
2.1	The purpose of this guide is to describe the aspects of National Semiconductor's Business Continuity Plans of potential interest to customers.	
2.2	This guide applies to all National Semiconductor Manufacturing Sites and Corporate Offices.	
3.0	<u>POLICY STATEMENT:</u>	National Semiconductor will prepare and implement, as appropriate, business continuity plans to minimize risk of supply chain or manufacturing interruptions to our customers.
4.0	<u>APPLICABLE DOCUMENTS:</u>	(For National Semiconductor use only.)
4.1	(SC)FIN-100-03	Crisis Management
4.2	(SC)CSI-5-026	Supply Contingency Plans
4.3	(SC)DP-0003-MIS	Information Services Business Continuity
4.4	(SC)CP-0008	National Semiconductor Quality Policy Manual
4.5	(SC)CSP-1-014	Change Management and Customer Notification System
5.0	<u>DEFINITIONS:</u>	
5.1	<u>Emergency Operations Center (EOC)</u> is a facility designated where emergency management staff will meet to gather information, assess the situation, establish priorities and coordinate response activities.	
5.2	<u>Crisis Management System</u> is a defined methodology to manage a crisis for the company at the corporate level.	
5.3	<u>Crisis Manager</u> is a designated individual within the Corporate Crisis Management System who manages the crisis at the operational level.	

- 5.4 Crisis Management Team is a team that consists of individuals to fill specific functions required to resolve, or mitigate the crisis at the operational level. The Crisis Manager determines which individuals will form the Crisis Management Team for a specific incident.
 - 5.5 Site Emergency Plans are comprehensive, site-specific plans that define of pre-event planning, response, and business recovery.
 - 5.6 Hazard Analysis is an analysis of geographic locations to identify potential hazards near manufacturing sites. Natural disasters, transportation systems, utilities and other hazards should be evaluated for possible hazards.
 - 5.7 Crisis is defined as any event that threatens the safety of employees, the environment or property of National Semiconductor. A crisis can also be defined as any event that disrupts business
 - 5.8 Risk Prioritization where the identification of suppliers/materials/services of highest risk is constructed.
 - 5.9 Risk Mitigation where appropriate actions are defined and implemented at the corporate, site, or supplier level.
- 6.0 BUSINESS CONTINUITY PLANNING:
- 6.1 Manufacturing Site Plans
 - 6.1.1 Each Manufacturing Site maintains business recovery plans. The minimum requirements for each plan are defined in (SC)FIN-100-03 Crisis Management.
 - 6.1.2 Alternate manufacturing business continuity plans are managed and maintained by the Santa Clara Planning Organization.
 - 6.2 Corporate Crisis Management Plan - Crisis Management at the corporate level is designed to support facilities in which the impact of an incident is realized outside the boundary of the site. In addition to facility support, the corporate crisis management system should be used to mitigate a wide variety of business interruptions and protect National's physical and intellectual interests.
 - 6.3 Supply Contingency Plans
 - 6.3.1 National Semiconductor consistently assesses risk in the supply chain and taken appropriate measures to mitigate the risks. A risk assessment process and the potential considerations and protective actions to mitigate supply chain risk are described in (SC)CSI-5-026 Supply Contingency Plans.

- 6.3.2 The supply chain includes raw material suppliers and critical support services as defined in (SC)SOI-4-016, Supplier Qualification and Disqualification. Supply Contingency Planning complements the Crisis Management Process described in (SC)FIN100-03 Crisis Management.
- 5.4 Data recovery Business Continuity Planning - Manufacturing Sites, Regional IT, and Corporate Supply Chain Services maintain comprehensive Business Continuity and contingency plans for their respective locations. These plans are to be reviewed on an annual basis by the Information Services Manufacturing Director (Mfg Sites), the Business Application Support Services Director (Regional Sites), or the Engineering Support Service Director (Unix Eng Network). All updates to existing plans must be reviewed with the Disaster response Coordinator in Santa Clara. (SC)DP-0003-MIS Information Services Business Continuity describes the Data Recovery Continuity plan in detail.
- 5.5 Planning - National maintains contingency plans for qualified alternate sources of manufacturing. Product lines and resources are dynamic, therefore current forecasts and modeling can be obtained through Centralized Planning located in Santa Clara.
- 5.6 Other Business Continuity Plans
- 5.6.1 United States Customs Trade Partnership against Terrorism (C-TPAT)
- 5.6.1.1 C-TPAT is a US Customs program that will allow National to expedite imports in to the US. This is critical if country borders become restricted due to political or terrorist incidents.
- 5.6.1.2 National Semiconductor Corporation has been a C-TPAT member company since December 2002 and completed the validation process with U.S. Customs and Border Protection in June 2003 becoming one of the first thirty companies to acquire C-TPAT certification and received the highest level of certification of Tier 3.
- 5.6.1.3 Although National Semiconductor does not disclose specific details of it's security programs, other C-TPAT member companies can view our C-TPAT status through the Customs Verification Interface (SVI) using their C-TPAT partner ID and password. National's partner ID is NATIMP00624.

5.6.2 Pandemic Planning

5.6.2.1 All manufacturing sites have comprehensive pandemic plans. The plans are phase based and are uniform in format. Plans at the manufacturing site level are intended to optimize manufacturing capabilities based on the severity of the pandemic. This contingency plan is global in scope.

5.6.2.2 In the event of a pandemic the manufacturing site plans will be monitored and business critical decisions will be controlled through the corporate offices located in Santa Clara.

6.0 CUSTOMER SUPPORT GUIDANCE:

6.1 National's Business Continuity Plans and procedures are amended regularly or as dictated by global economic conditions and other factors.

6.2 Customers are welcome and encouraged to review referenced documentation during on-site assessments and visits.

6.3 National will not distribute Business Continuity Plans outside the company because the information contained therein is company confidential.